

**FLAX BOURTON PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING HELD**  
**AT THE VILLAGE HALL, FLAX BOURTON**  
**TUESDAY 14<sup>TH</sup> FEBRUARY 2017**

Meeting Commenced: 7.30pm

Meeting Concluded: 9.04pm

**PRESENT:** Councillors: Mrs Moss (Chairman), Windo; Mrs Ellis; Mrs Buckley, Lillington and Higgins.

**IN ATTENDANCE:** Two members of the public present

1) **Apologies for absence:** Councillor Phillips.

2) **To receive Councillors' declarations of interests and to consider any written applications for dispensations:** None.

3) **To make a presentation to the previous Clerk to the Parish Council.**

A presentation was made to the previous Clerk and she was thanked for her eleven years' service to the Parish Council

4) **To approve and sign the minutes of the Parish Council meeting held on Tuesday 10<sup>th</sup> January 2017**

It was RESOLVED to approve the minutes of 10<sup>th</sup> January 2017. Proposed by Councillor Mrs Moss, seconded by Councillor Mrs Ellis; vote taken and all in favour

5) **Financial Reports**

**To approve the monthly expenditure, budgetary control report and bank reconciliation reports**

All three reports were taken en bloc. Councillors reviewed the monthly expenditure for February 2017, noting that the following expenses were reimbursed: £6.60 to the Clerk for postage and £10.64 to the Clerk for 'pay-as-you' go phone top-up and postage. It was noted that a VAT overpayment of £330.20 is due to be refunded to Zurich Insurance and that the General Reserves will be at a healthy level for 2017-18. It was RESOLVED to approve expenditure of £1,490.05 for February, and to approve the budgetary control report and the January bank reconciliation report. Proposed by Councillor Higgins, seconded by Councillor Windo; vote taken and all in favour.

6) **Planning, Licensing and Development**

**To discuss the response to the consultation on Planning Application Requirements (PAR) parts 2 and 3.**

Councillor Higgins provided a brief on North Somerset's proposals for the PAR parts 2 and 3. There is nothing further to comment.

**To note the District of North Somerset Flax Bourton Petroleum Storage Depot BS48 1NG (No. 1056) Tree Preservation Order 2017**

The Tree Preservation Order was noted.

**17/P/0132/LB & 17/P/0133/F Bourton House, Bourton Combe**

This was noted and it was agreed there are no objections.

An update on the North Somerset Council (NSC) Core Strategy was provided. The amendments following the legal challenge in 2013 have been formally adopted by NSC but remain open to consultation until 21<sup>st</sup> February. So the process is almost complete for the objective of 20,985 new homes in the period 2006/2026. However, the Sites and Policies element remains subject to demonstrating an adequate 5 yearly supply. Policy CS33 sets out the criteria for development with 'Infill' villages including Flax Bourton.

**7) To discuss the expansion of Flax Bourton Primary School, the proposal that the Parish Council leases Designated Community Land (DCL) adjoining the school from North Somerset Council and the establishment of a DCL Working Group to investigate further.**

A report was given of the meeting on 1<sup>st</sup> February held with North Somerset Council (NSC) and Flax Bourton Primary School. The proposal that the Parish Council leases land from NSC was discussed and it was agreed that, to aid understanding, Councillors would walk the land on 18<sup>th</sup> February. It was RESOLVED to establish a DCL Working Group to investigate further. Proposed by Councillor Mrs Moss, seconded by Councillor Higgins; vote taken and all in favour.

**8) To decide a response to North Somerset Council's consultation on proposals to introduce Public Space Protection Orders (PSPOs)**

It was noted this is a useful proposal; there is nothing to comment.

**9) To review the vacancy for an associate member of Flax Bourton Primary School.**

Councillor Mrs Buckley has volunteered to become an associate member of the governing body for the School.

**10) To provide an update on access to high-speed broadband within the village.**

Councillor Lillington presented his findings following discussions with the District Councillor, Barrow Gurney Parish Council and North Somerset Council (NSC). NSC has confirmed that Phase 2 Lot 1 of the broadband roll-out, which will cover Flax Bourton, has been delayed. It was RESOLVED to confirm the current connectivity of properties in Flax Bourton to check NSC's list is accurate and comprehensive and to work with other Parish Councils in Phase 2 to prepare for discussions with NSC. Proposed by Councillor Lillington, seconded by Councillor Mrs Moss; vote taken and all in favour.

**11) To discuss methods of communication including an update from the Website Working Group.**

It was RESOLVED to accept the Terms of Reference for the Website Working Group. Proposed by Councillor Mrs Moss, seconded by Councillor Lillington; vote taken and all in favour.

**12) To report back on any training courses attended.**

Councillor Mrs Moss provided information on the Community Engagement course she attended.

**14 Open Forum**

It was noted that high-speed broadband within the village needs to be a standing item on the agenda.

An update on the request made to NSC for double-yellow lines at the junction of Station Road and Parsons Mead is to be provided at the next meeting.

It was noted that there had been some damage at the Village Hall.

It was requested that the location of the dog waste bins is checked and consideration given whether additional bins and/or signage is required.

**15) The next meeting of Flax Bourton Parish Council was confirmed as Tuesday 14<sup>th</sup> March 2017 at 7.30pm at Flax Bourton Village Hall**

There being no further business, the Chair closed the meeting.

DRAFT

Signed .....

Dated .....