

**FLAX BOURTON PARISH COUNCIL  
AGENDA**

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**The Annual Meeting of the Parish Council will be held Flax Bourton Village Hall,  
Rosemount Road, Flax Bourton,  
On MONDAY 8<sup>th</sup> MAY 2017 at 7.30pm  
*Members of Parish Council are hereby summoned to this meeting.***

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***Prior to the first agenda item, 15 minutes will be allowed for questions and  
comments from members of the public.***

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Members are reminded that they have a duty to state any interests prior to the appropriate agenda item.

- 1) To elect the Chair and Vice Chair of the Parish Council and sign the Declarations of Acceptance of Office.**
- 2) To note any apologies for absence.**
- 3) To receive Councillors' declarations of interests in items on the agenda and to consider any written applications for dispensations**
- 4) To approve and sign the minutes of the Parish Council Meeting held on Tuesday 11th April 2017**
- 5) Financial Reports:**
  - 5.1) To agree renewal of the insurance policy
  - 5.2) To approve the monthly expenditure, budgetary control and bank reconciliation reports
  - 5.3) To approve the use of a pre-payment card
  - 5.4) To decide whether to join the Internal Audit Consortium for 2017-18.
- 6) To review the Asset Register**
- 7) To adopt the updated Risk Management Schedule**
- 8) To approve the updated Standing Orders.**
- 9) Annual Return:**
  - 9.1) To consider and approve the Annual Governance Statement
  - 9.2) To consider and approve the Accounting Statements
  - 9.3) To consider the internal audit work during the year
- 10) Planning, Licensing and Development –**
  - 10.1) To discuss any issues raised on the following applications:  
**17/P/0889/F Old Lights, Station Road**  
**17/P/0959/F Warren Cottage, Station Road**
  - 10.2) To receive any further updates or information on The Core Strategy and Planning and Development within North Somerset.

- 11) To discuss progress with the Parish Council's lease of Designated Community Land (DCL) adjoining the school from North Somerset Council.**
- 12) To receive an update on the progress of actions from previous meetings.**
- 13) To discuss the current provision for 'dog waste' bins.**
- 14) To provide an update on access to high-speed broadband within the village.**
- 15) To discuss methods of communication including an update from the Website Working Group.**
- 16) To report back on any training courses attended.**
- 17) Open Forum –**  
An opportunity to propose any items for the next agenda, including any relevant issues raised by the public.
- 18) The next meeting of Flax Bourton Parish Council is on Monday 12<sup>th</sup> June 2017 at 7.30pm at Flax Bourton Village Hall**

*Resolved under the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press for the following agenda item by reason of the confidential nature of the business.*

- 19) To discuss recruitment of a new Clerk.**

Ms Lorna Dukes  
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2 May 2017