

**FLAX BOURTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD
AT THE VILLAGE HALL, FLAX BOURTON
MONDAY 12th JUNE 2017**

Meeting Commenced: 7.41pm

Meeting Concluded: 9.46pm

PRESENT: Councillors: Mrs Moss, (Chair), Mrs Ellis, (Minute taker), Mrs Buckley, Lillington and Higgins. Clerk Lorna Dukes (from 8.00pm)

IN ATTENDANCE: 1 member of the public

1.To sign the Declarations of Acceptance of Office.

Item held over for July meeting.

2.To note any apologies for absence.

Councillors Phillips, Windo.

3. To receive Councillors' declarations of interests in items on the agenda and to consider any written applications for dispensations.

None.

4. To approve and sign the minutes of the Annual Meeting of the Parish Council held on Monday 8th May 2017.

It was resolved to approve the minutes of 8th May 2017. Proposed by Councillor Lillington, and seconded by Councillor Higgins; vote taken and all in favour.

7:45pm meeting adjourned to hear from a member of the public. 8.03pm meeting reconvened.

New resolution: to move agenda item 10 to 5

Proposed by Councillor Lillington, seconded by Councillor Buckley; vote taken and all in favour.

10. To report back on discussions with North Somerset Council about speeding on the cycle path.

Report received from Councillor Buckley, regarding her communication with Sustrans. Contacted North Somerset Council who will look into engaging with cyclists, NSC state that pedestrians always have the right of way. A further meeting will be arranged with NSC, the school and Councillor Buckley.

5. Financial Reports:

5.1) To approve the monthly expenditure, budgetary control and bank reconciliation reports

All three reports were taken en bloc. Councillors reviewed the monthly expenditure for May 2017, as follows:

Details

Flax Bourton Youth Group June	568.75	0	568.75
Clerk's Salary May 2017	335.53	0	335.53
Village Orderly May 2017	128.31	0	128.31
Bin It Dog Bins 4/5-3/6	105.82	17.64	88.18
Internal Auditor's Travelling Expenses	6.84	0	6.84
Zurich Insurance VAT Refund	330.20	0	330.20
Clerk Reimbursement - Printer Paper	2.50	0	2.50

It was noted that there had been the following reimbursements: £2.50 to the Clerk for a printer paper. It was resolved to approve expenditure of £1460.31 for June 2017, and to approve the budgetary control report and the bank reconciliation report. Proposed by Councillor Lillington and seconded by Councillor Mrs Buckley; vote taken and all in favour.

5.2) To approve the quotation for the Annual Playground Inspection

It was resolved to approve the quotation of £79.20 for the Annual Playground Inspection. Proposed by Councillor Mrs Moss and seconded by Councillor Lillington; vote taken and all in favour.

6. To approve the updated Standing Orders.

It was resolved to approve the updated Standing Orders. Proposed by Councillor Mrs Moss and seconded by Councillor Lillington; vote taken and all in favour.

Action: To invite Mr Nick Wilton (DC) to every meeting.

7. Planning, Licensing and Development.

7.1) To discuss any issues raised on the following applications: Submission of Landowner and Highways Statement application – Backwell Flax Bourton Cricket Club

Action: Seek clarification from NSC regarding the above notice and any possible effect on Flax Bourton.

7.2) To receive any further updates or information on The Core Strategy and Planning and Development within North Somerset.

Following the Planning Forum for Parish Councils on 11th May, Councillors were briefed on the likely impact of the government's Housing White Paper – in particular the growing presumption of sustainable development but continuing protection of the Green Belt. Core

Strategy – outcome of Inspector’s hearings in May awaited. Only sites already included in the Local Development Plan were reviewed by the Inspector. Joint Spatial Plan re housing requirement for the period 2016/2036 due for further consultation in Autumn 2017.

8. To discuss progress with the Parish Council’s lease of Designated Community Land (DCL) adjoining the school from North Somerset Council.

Report received from Councillor Moss: A firm of solicitors has been selected on a fixed fee. A site meeting will be arranged with the solicitors. The Youth Club has agreed to surrender the land.

The Youth Club has requested a letter from the Parish Council to confirm that if they have the resources to build a new youth club house on the Land, FBPC will grant the Club an under lease out of the Head lease of that part of the Land to be occupied by the new youth club house building. The wording of the letter was proposed by Councillor Higgins, seconded by Councillor Lillington; vote taken and all in favour.

9. To receive the report from South Western Ambulance Service about the village defibrillators.

The report was received. Confirmation was given that the defibrillators are registered.

Action: Confirm with the South Western Ambulance Service that the report can be made public.

11. To receive an update on the progress of actions from previous meetings.

Yellow lines on Parsons Mead/Station Road junction– initial request has been turned down. Nick Wilton (DC) will be having meeting with Nigel Ashton regarding this issue.

Footpath alongside the A370 – Councillor Lillington has contacted NSC they will be arranging a site visit.

Broadband – Announcement will be made.

Dog bins- Location/s to be agreed with the residents of Bourton Coombe and Post Office Lane.

Online banking – Lined up and on file.

12. Open Forum.

An opportunity to propose any items for the next agenda, including any relevant issues raised by the public.

Action: Contact NSC for confirmation of our allocated Liaison Officer.

13. The next meeting of Flax Bourton Parish Council is on Monday 10th July 2017 at 7.30pm at Flax Bourton Village Hall.

Resolved under the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press for the following agenda item by reason of the confidential nature of the business.

14. To discuss recruitment of a new Clerk.

Propose to confirm the appointment of the new clerk.

Proposed by Councillor Mrs Moss and seconded by Councillor Lillington; vote taken and all in favour.

There being no further business, the Chair closed the meeting.

Signed

Dated