

FLAX BOURTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD
AT THE VILLAGE HALL, FLAX BOURTON
MONDAY 9th July 2018

Meeting Commenced: 7.30pm

Meeting Concluded: 9.24pm

PRESENT: Councillors: Mrs Ellis (Vice Chair), Mrs Buckley, Higgins, Lillington and Walker.
Clerk: Sarah Jezard.

APOLOGIES: Councillors Mrs Moss and Burton.

IN ATTENDANCE: 1 member of the public present.

15 minutes were open to the public.

A question was asked about the land owned by the Trustees of the Wraxall Estate near the Designated Community Land and whether it was possible to reinstate access to this. Councillor Ellis communicated that the Trustees of the Wraxall Estate have told us that Network Rail may require the area adjoining the designated community land.

The Youth Club were congratulated on the success of the recent event held for local residents and the Parish Council were thanked for its ongoing support.

Fly tipping on Stancombe Lane was noted and resident asked if it had been reported. Resident was advised to report it to North Somerset Council and Flax Bourton Parish Council will also advise Stancombe Quarry.

Resident asked if the road surface between Backwell Hill and Stancombe Lane junction was to be included in the proposed works. Clerk agreed to email Peter King at NSC re: this.

Council meeting opened at 7.39pm.

- 1. To note any apologies for absence.**
Councillors Mrs Moss and Burton.
- 2. To receive Councillors' declarations of interests in items on the agenda and to consider any written applications for dispensations.**
None declared
- 3. To approve and sign the minutes of the Parish Council meeting held on Monday 11th June 2018.**

It was resolved to approve the minutes of the Parish Council meeting held on Monday 11th June 2018. Proposed by Councillor Higgins and seconded by Councillor Lillington. Vote taken and all in favour.

4. Planning, Licensing and Development

- Councillor Higgins provided an update on the ALCA AGM held on 5th July 2018, with regards to the recent Bristol Airport Consultation. Key points noted were:
 - 1750 responses to consultation January 2018
 - 1000 anticipated from current consultation
 - Main issues – Off-site parking, Noise, Green Belt, Transport Issues
 - New multi-story car park just opened, 1100 spaces
 - New aircraft A320 coming onto service gradually 50% quieter.
- Councillor Walker stated that it may be appropriate to consider submission of a Neighbourhood Plan if a review of the green belt takes place.
- **Joint Spatial Study update.**

Councillor Higgins updated the Council on the JSP and provided details of the proposed timetable with regards to this.

 - The next public consultation is expected to be 17th September 2018 – 15th October 2018.
 - The final publication of any ongoing work, including emerging findings from transport options assessment reports and employment updates is expected October 2018.
 - The deadline for North Somerset Council to go back to the Planning Inspector on Legal and Compliance issues is December 2018.
 - Examination will be made public for those who want to have their say with the Planning Inspector from March - May 2019.

Councillor Walker has analysed the responses to the JSP that mention Flax Bourton. He stated the following points;

- Sustainability and habitat are the two most important issues.
- NSC is the only Council who seem to want to stick to greenbelt come what may, but sustainability should be considered first and then the greenbelt should be assessed.
- Habitat comes up in almost every response.
- Councillor Walker stated the sheer cost of the infrastructure is going to be so phenomenal for the development of new infrastructure but the job opportunities are going to be limited so is this a sustainable development?
- **Local Plan 2036 (Core Strategy) – review of draft consultation.**

Councillors were briefed on the Issues and Options Consultation Draft that was issued to the Exec of NSC on 26th June. The Public Consultation is expected in Autumn 2018.

- **Landscape Character Assessment Supplementary Planning Document – Update 2018.**

It was noted this is an update of an existing document. Flax Bourton is happy to support it and a statement will be drafted accordingly. It was also agreed we should keep in mind this document when reviewing planning applications. Proposed by Councillor Ellis and seconded by Councillor Walker. Vote taken and all in favour.

5. Financial reports:

- To approve the monthly expenditure, budgetary control and bank reconciliation reports.

All three reports were taken en bloc and it was resolved to approve the cashbook and budgetary control reports for July 2018 and the bank reconciliation reports for June. Expenditure of £1,226.99 for July was approved, detailed below.

Proposed by Councillor Higgins and seconded by Councillor Mrs Buckley; Vote taken and all in favour.

GBSport and Leisure	96.00	16.00	80.00
GBSport and Leisure (Annual Inspection)	79.20	13.20	66.00
Staff salaries	862.29	0.00	862.29
ICO Fee - Information Commissioner's Office	40.00	0.00	40.00
Councillor reimbursement	15.10	0.00	15.10
PAYE	134.40	0.00	134.40
TOTAL	1,226.99	29.20	1,197.79

6. GDPR

Clerk provided an update on the current data audit and next steps. A deletions policy will be written for ratification at the September meeting

It was agreed to adopt the General Privacy Policy. Proposed by Councillor Mrs Ellis and seconded by Councillor Mrs Buckley. Vote taken and all in favour.

7. To discuss progress with the Parish Council's lease of Designated Community Land (DCL) adjoining the school from North Somerset Council.

A discussion took place about the next steps with regards to progressing the lease for the DCL.

It was agreed the priority was to get a high level specification to North Somerset Council to satisfy them of the intended use of the DCL. The Working Group agreed to put the plan of the land, previously requested, on hold for the time being.

Proposed by Councillor Walker and seconded by Councillor Lillington. Vote taken and all in favour.

The meeting was halted from 20.43pm to 20.45pm for a resident query.

Councillor Walker agreed to draft a statement to go to North Somerset Council detailing the intended use of the land. This will be circulated to all Councillors for comment and approval.

8. Agree to proceed with the next stage of the website design

It was agreed to proceed to the next stage of the website design. Proposed by Councillor Mrs Ellis and seconded by Councillor Mrs Buckley. Vote taken and all in favour.

9. Annual play area inspection.

It was noted that all but one of the items on the annual playground inspection presented a low risk. There was however one issues that resulted in a medium risk which was that the locked gate runs the risk of people getting their fingers caught. The Clerk has obtained three quotes to get this fixed but GB Sport have stated they think this is an easy fix and will look at it the next time they do their weekly inspection. The Council can then make a decision as to the next steps.

10. To receive an update on the progress of actions from previous meetings.

- Removal of tarmacadam from Flax Bourton – Clerk has contacted the Trustees of the Wraxall Estate who have agreed to complete the removal by the Autumn.

- Dig for Victory event 8-10 June - Complaints were received re: the noise pollution caused by this event, late into the evening. This has been raised with the North Somerset Agricultural Society (NSAS) and North Somerset Council. This issues will be raised at the next NSAS Management Meeting.
- Cutting back of the hedge on the A370 – this was raised with the Cricket Club and the Trustees of the Wraxall Estate. At the time of the meeting, the Cricket Club had kindly cut back the hedge where possible, given there are limitation with nesting season. It is not believed the other part of the hedge has been cut back yet.

11. Open forum.

Councillor Mrs Moss asked the Clerk to let the Council know that the Chairman of Wraxall and Failand Parish Council has suggested an informal meeting to discuss the JSP, to consider if there are any opportunities to take a joint approach to future consultations. The meeting is scheduled for 26th July 2018 and if Councillors have any comments they would like to raise, they are encouraged to communicate these to Councillor Mrs Moss prior to the meeting.

A resident has raised concerns about the public right of way that goes behind the Coroner’s Court and Farleigh Green, over the railway line and which comes out on Clevedon Road. There is no signage or gate and concerns have been raised about pedestrian safety. This has been raised with NSC and the Council awaits a response. Another resident who attended the meeting mentioned there is a similar footpath near Mill Farm which also goes straight onto Clevedon Road.

Councillor Mrs Ellis raised the issue of succession planning for the agenda in September given Councillor Mrs Moss will stand down as Chairman next year.

12. The next meeting of Flax Bourton Parish Council will be 7.30pm on 13th August 2018 at Flax Bourton Village Hall.

There being no further business, the Chair closed the meeting.

Signed Dated