

# FLAX BOURTON PARISH COUNCIL


E: [clerk@flaxbourtonparishcouncil.co.uk](mailto:clerk@flaxbourtonparishcouncil.co.uk) | T: 07763 031435

To: The Chair and all members of the Flax Bourton Parish Council

Ladies and Gentlemen:

You are summoned to attend a **Meeting of Flax Bourton Parish Council** to be held at **Flax Bourton Village Hall, Rosemount Road, Flax Bourton** on **MONDAY 25 November 2019** commencing at **7.30pm** when the following business will be transacted.

Yours faithfully



Linda Roslyn  
Clerk to the Parish Council  
20 November 2019

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

- 030<sup>(19)</sup> To note those in attendance and receive any apologies for absence. To note the resignation of Sam Munnion.
- 031<sup>(19)</sup> To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 032<sup>(19)</sup> To approve and sign the minutes of the Parish Council Meeting held on Monday 14 October 2019.
- 033<sup>(19)</sup> **Public Forum Session - 15 minutes will be allowed for questions and comments from members of the public.**
- 034<sup>(19)</sup> **Planning, Licensing and Development**
- a) To consider a response to further information on planning application:
- |   |               |  |
|---|---------------|--|
| i | 18/P/5118/OUT | Bristol Airport - Developments to increase the operational capacity of the airport to 12 million passengers per annum (list of development proposals previously sent) - further information in support of the application. |
|---|---------------|--|
- b) To discuss any other planning matters.
- 035<sup>(19)</sup> **Financial Reports and Budget**
- a) To approve the monthly accounts and budget statements and new invoices for payment.
- b) To receive and discuss the Draft Budget for 2020-2021.
- c) To approve the removal of Cllr S Ellis as signatory and to appoint 1 new signatory on the bank accounts.

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- d) To approve expenditure (being a third equal share from Sutton Benger, Christian Malford and Flax Bourton Parish Councils) for:
  - i) £43.58 for Adobe Standard DC software annual subscription (total £130.24).
  - ii) £58.34 for the cost of the Clerk's Professional Membership of the Society for Local Council Clerks (SLCC) (total £175.00).
  - iii) £20 for the Clerk to attend 2 SLCC Webinars on the new Website Accessibility Regulations on 25 and 27 November 2019 (total £60.00).
  
- 036<sup>(19)</sup> **Cycle Path Safety** - To discuss measures to improve the safety of pedestrians using the Sustrans No 33 Cycle Route.
  
- 037<sup>(19)</sup> **Highways - A370** - to receive an update on progress with the speed limit and traffic calming measures from Cllr G Coombs.
  
- 038<sup>(19)</sup> **Farleigh Green play area** - To review the findings of the weekly play inspections.
  
- 039<sup>(19)</sup> To note the **Clerk's Report**, including main items of correspondence and matters referred.
  
- 040<sup>(19)</sup> To note the date of the next **meeting of Flax Bourton Parish Council** as **Monday 13 January 2020** in the Village Hall, starting at **7.30pm**.