

Flax Bourton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 13 July 2020 remotely via Zoom

In line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using the Zoom platform enabling both Council members and the public to hear and be heard.

Those present were noted as Councillors J Moss (Chair), G Coombs, C Walker, N Baillie, S Ellis and A Crawford. Also present Miss L Roslyn, Parish Clerk and 3 members of the public.

001⁽²⁰⁾ **Apologies and reasons for absence**

No apologies were received.

002⁽²⁰⁾ **Adoption of Supplementary Standing Orders (v1.0)**

It was **resolved to approve** the adoption of Supplementary Standing Orders (v1.0) to meet the statutory requirements for the holding of remote meetings.

003⁽²⁰⁾ **Declarations of interests from members regarding the agenda**

No interests were declared.

004⁽²⁰⁾ **Public Forum Session**

No matters were raised.

005⁽²⁰⁾ **Minutes of previous meeting**

It was **resolved to approve** the minutes of the Parish Council Meeting held on 16 March 2020 subject to a small amendment of Minute 074⁽¹⁹⁾ and 1 typo of Cllr G Coombs's name.

006⁽²⁰⁾ **Planning / Development Control**

- a) **North Somerset Council (NSC) Local Plan** – Cllr J Moss reported that the Challenges and Choices documents will now be consulted on separately. She advised that James Tonkin is to visit individual Parish Council's to gather their views and that this would be in addition to the open consultation to be carried out later in the year (this has been held back due to Covid-19).
- b) It was **resolved to approve** the ratification of the responses to planning applications made via email consultation since the last meeting due to Covid-19 restrictions.

007⁽²⁰⁾ **Finance**

- a) It was **resolved to approve** the monthly accounts statement and new invoices totalling £1,516.64 for online payment.
- b) It was **resolved to ratify** payments made since the last meeting during the Covid-19 lockdown.
- c) **Annual Governance and Accountability Return 2019-2020**
 - i. It was **resolved to note** the Internal Audit Report.
 - ii. It was **resolved to approve** Section 1 – Annual Governance Statement.
 - iii. It was **resolved to approve** Section 2 – Accounting Statements.
- d) It was **resolved to approve and adopt** the revised Financial Regulations (v2.0).

008⁽²⁰⁾ **Highways**

- a) **A370 Traffic Calming** – Cllr G Coombs (GC) reported that the Action Group had had several meetings and interactions with David Bailey, Senior Engineer, HSC Highways and James Tonkin and that it is proposed to take the scheme forward in two parts:

Early Implementation would comprise relocation of the 30 limit signs at the Bristol end to a position in the vicinity of the Jubilee PH, also the provision of Vehicle Activated Signs to reinforce the limit. Highways are proposing to introduce a 40mph buffer zone between the 50mph and 30mph covering the joining point of the cycleway access spur to Jubilee Way. The Councillors strongly **agreed** to support these proposals.

Main Scheme would require detailed planning and would address speed reinforcement measures through the village and aim to provide pedestrian crossing points with central islands with a target implementation in 2021/22.

The Councillors **agreed in principle** expenditure to fund:

- 50% of the cost of the Early Implementation scheme estimated at £6k ie £3k.
- 25% of the cost of the Main Scheme, budgetary estimate £30k ie £7.5k during 2021/22.
- the full cost of the permanent VAS's with an application to be made to Community Funds for match funding

It was noted that previous approval had been given for the contribution towards the survey cost of the Main Scheme at £2k.

Temporary VAS – NSC have agreed a short-term loan of a VAS unit for August 2020 and Cllr G Coombs suggested it be sited at the same location as the existing one near the Jubilee – this was **agreed**.

- a) **Drainage Issues** – Cllr J Moss reported on the recent flooding caused by heavy rainfall and advised that the drains had now been cleared by NSC and a jetter had been in the village today (13 July). She will carry out a visual survey of the drains cleaned.
- b) **Dust Issues** – Cllr J Moss reported that we had received a video from a resident showing the extent of the problem being caused by dust in the village. Cllr A Crawford agreed to co-ordinate a meeting to set-up a working group and report back to the PC.

009⁽²⁰⁾ **Farleigh Green**

- a) **Play Area** – It was **resolved to approve** the risk assessment for the re-opening of the play area following the lifting of Covid-19 restrictions. Cllrs J Moss and S Ellis agreed to install the 'Play Safe' sign and carry out the tying-up of the swings and to re-open the play area as soon as possible.
- b) **Playing Fields – Wildflower Area** – it was **agreed** that the Clerk would ask the resident for a more detailed proposal for consideration by the PC at a future meeting.

010⁽²⁰⁾ **Village Hall**

Cllr S Ellis reported that following a meeting, the members of the CIC are all stepping down and have given 3 months notice on the lease and that they were no longer taking bookings and the Hall will remain closed. The Cllrs **agreed** that there is an urgent need to effectively communicate this to the village to find new volunteers as soon as possible. Cllrs S Ellis and J Moss agreed to put together a report on the roles and responsibilities of a CIC. The hard work of the members of the CIC over the last 15 years was noted and a formal thank you will be sent.

011⁽²⁰⁾ **Designated Community Land**

Cllr J Moss reported that she had had no response from Network Rail but, following an email last week from NSC, she needs to contact the Agents now acting on their behalf to move this matter forward.

012⁽²⁰⁾ **Right of Way Improvement Plan Consultation (NSC)**

Cllr G Coombs volunteered to co-ordinate the survey and Cllr N Baillie agreed to work on the engagement with the public and work with the Clerk to create an online copy of the survey that residents can complete.

013⁽²⁰⁾ **Shooting Incident on land adjacent to the Primary School**

Cllr J Moss reported on the incident on 26 June 2020 involving the shooting of pests on land adjacent to the school. She spoke to both the school and the landowners' land agents and the matter was quickly resolved. The Clerk was asked to contact the land agents to request that appropriate signage be put up and Cllr C Walker agreed to help.

014⁽²⁰⁾ **Model Code of Conduct Consultation 2020**

It was **agreed** that the Clerk would complete the consultation on behalf of the whole Council.

015⁽²⁰⁾ **Clerk's Report**

The Clerk's report forms part of these minutes and is available on request.

016⁽²⁰⁾ **Date of the next meeting**

Cllr J Moss called for an Extraordinary Meeting to take place on Monday 10 August 2020 commencing at 7.30pm (to be held remotely via Zoom).

Meeting ended at 21.30.

Chairman..... Date.....