

Flax Bourton Parish Council

Minutes of the Annual Meeting of the Parish Council

Held on Wednesday 5 May 2021 remotely via Zoom

In line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using the Zoom platform enabling both Council members and the public to hear and be heard.

Those present were noted as Councillors G Coombs, A Crawford, J Moss, C Merrick, C Walker and Miss L Roslyn, Parish Clerk and 2 members of the village hall volunteer group.

001⁽²¹⁾ Election of Chair

It was **resolved to approve** to elect Geoff Coombs as Chair and noted that the Statutory Declaration of Acceptance of Office would be signed later.

002⁽²¹⁾ Apologies and reasons for absence

No apologies were received.

003⁽²¹⁾ Declarations of interests from members regarding the agenda

No interests were declared.

004⁽²¹⁾ Public Forum Session

No matters were raised.

005⁽²¹⁾ Minutes of previous meeting

It was **resolved to approve** the minutes of the Parish Council Meeting of 8 March 2021.

006⁽²¹⁾ Village Hall

- a) Cllr C Merrick gave an update on the progress of the volunteer group working on getting the Hub ready for re-opening. Cllr C Walker asked whether they had considered improvements to the acoustics – she advised that this was on their list of future improvements. He also asked for more details on the grant submitted for a possible Internet Café – Cllr G Coombs advised that it forms part of NSC's submission to central Government for this and other much larger projects that have been proposed.
- b) It was **resolved to approve** supporting the formation of a Charitable Incorporated Organisation as the legal entity to operate the Flax Bourton Village Hall (to be known as 'The Flax Bourton Hub').

007⁽²¹⁾ Finance

- c) It was agreed to move this item. It was **resolved to approve** expenditure of up to £3,750.00 to engage Veale Wasbrough Vizards Solicitors, on an hourly rate, to prepare draft documents for the registration of the Flax Bourton Hub Charitable Incorporated Organisation (FBHCIO).
- d) It was agreed to move this item. It was **resolved to approve** a grant of £3,000.00 as an operational start-up grant for the FBHCIO, payable once their bank account has been set-up. The Parish Council will continue to meet the running costs and maintenance costs for the Hub until such time as the new CIO is up and running. The Council expressed their thanks to the volunteers for all the hard work they had put into getting the Hub re-open and stressed that they would continue to support them going forward.

- a) It was **resolved to approve** the monthly accounts statements and new invoices totalling £640.98 for online payment and to ratify payments made on 19 April 2021.
- b) **Annual Governance and Accountability Return 2020-2021** - It was **resolved to**:
 - i. **Receive and note** the Internal Audit Report.
 - ii. **Approve and Sign** the Annual Governance Statement.
 - iii. **Approve and Sign** the Accounting Statements.
- e) It was **noted** that the renewal of the Insurance Policy with Zurich would be at £1,327.19 in line with the long-term agreement (ending June 2022).

008⁽²¹⁾ **Planning** – it was **resolved to respond** to planning applications as follows:

- a) [21/P/0860/TPO](#) - 10 Rosemount Road, BS48 1UQ - T1 - Lime - Crown lift to 3m removing secondary laterals only. Crown thin by 10-20%. Reduce end weight on lower lateral by 2m – **SUPPORT**.
- b) [21/P/1025/CQA](#) - Barn to Rear of Eastfield, Main Road - Prior approval for conversion of an agricultural building to form 2 no. residential dwellings with operational development consisting of the insertion of windows, doors and rooflights, replacement of roof covering – **SUPPORT, subject to conditions**.
- c) [21/P/1098/FUH](#) - 2 Rosemount Road, BS48 1UQ - Garage extension – **NO COMMENT**.
- d) [21/P/1113/LDP](#) - 54 Rosemount Road, BS48 1UQ - Certificate of Lawful Development for the proposed erection of a rear single storey extension less than 3m from main dwelling – application **WITHDRAWN**.
- e) [21/P/1131/FUH](#) - 2 Eastfield Cottages, Main Road, BS48 3QX - Demolition of existing conservatory and erection of a single storey rear extension – **NO COMMENT**.

009⁽²¹⁾ **North Somerset Council Local Plan 2038**

Cllr J Moss gave an update on the status and progress of the NSC Local Plan and the proposed allocation of an additional 6,000-9,000 houses which will need to go into the Green Belt.

010⁽²¹⁾ **Highways**

- a) **A370 Traffic Calming and VAS** – Cllr G Coombs reported that no progress had been made with NSC Highways for their support of the installation of the ElanCity Evolis VAS and he has written to Cllr Don Davies to ask for his help in resolving the matter.
- b) **Bourton Combe Lane** – Cllr A Crawford reported that some works had been carried out by NSC Highways but that more was needed as the road condition has deteriorated and there have been incidents of the police being called due to parked cars blocking access to the Lane. She agreed to continue liaising with Highways to help resolve the issues.

011⁽²¹⁾ **Clerk's Report**

The Clerk's report was received and forms part of these minutes and is available on request.

012⁽²¹⁾ **Date of the next meeting**

The date of the next Parish Council Meeting was **agreed** as Monday 28 June 2021 commencing at 7.30pm in the Flax Bourton Hub.

Meeting ended 21.:35

Chair Date.....