

FLAX BOURTON PARISH COUNCIL

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To: Members of the Council

You are summoned to attend the **Parish Council Meeting** to be held on **Monday 26 July 2021** commencing at **7.30pm** at the Flax Bourton Hub (formerly known as the Village Hall).

Linda Roslyn
Parish Clerk
21 July 2021

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

013⁽²¹⁾ **Apologies and Reasons for Absence**

014⁽²¹⁾ **Declarations of interests from members regarding the agenda**

015⁽²¹⁾ **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.
(Please raise your hand and wait for the Chair to give permission for you to speak and then clearly state your name).

016⁽²¹⁾ **Minutes for Approval**

To approve the minutes of the Annual Meeting of the Parish Council held remotely on Wednesday 5 May 2021 and to note the signing of the Minutes of meetings held remotely from 13 July 2020 to 5 May 2021.

017⁽²¹⁾ **Flax Bourton Hub**

- a) To receive an update from Cllr C Merrick.
- b) To discuss the adoption of the draft Memorandum of Understanding from the Flax Bourton Hub group.
- c) To receive an update on the application for the new CIO from Cllr J Moss.

018⁽²¹⁾ **Finance and Personnel**

- a) To ratify payments totalling £3,329.38 made since last meeting on 5 May 2021.
- b) To approve the monthly accounts statement and new invoices for payment.
- c) To approve the addition of Cllr C Merrick as a signatory on the Lloyds Bank Accounts to authorise payments.
- d) **Flax Bourton Hub**
 - i. To ratify the contract with Corporate Cleaning Services for the weekly clean of the Hub at £50.00 per clean.
 - ii. To ratify the contract with Maintel for the fixed line service & calls.
 - iii. To approve the quotation for a full electrical installation conditions report (EICR) at the Flax Bourton Hub, as required under the Electrical Regulations.

e) **Farleigh Green Playing Field Grounds Maintenance**

- i. To note the emergency grounds maintenance works approved by the Clerk under Section 4.5 of the Financial Regulations as revenue expenditure deemed as necessary to prevent the risk of harm to public health and safety: POFG-002 - to gang mow the whole playing field at £500.00 (excl. VAT).
 - ii. To note the emergency grounds maintenance works approved by the Clerk under Section 4.5 of the Financial Regulations as revenue expenditure deemed as necessary to prevent the risk of harm to public health and safety and to protect the surface of the playing field: POFG-003 - to remove arisings and strim curtilage of Hub at £431.00 (excl. VAT).
 - iii. To consider the amount payable to Greenways Grounds Maintenance for additional grounds maintenance works at Farleigh Green Playing Field.
 - iv. To approve the cancellation of the existing contract for grounds maintenance at Farleigh Green Playing Field with effect from 31 July 2021.
 - v. To approve a new contract for grounds maintenance at Farleigh Green Playing Field with effect from 1 August 2021 to March 2022.
- f) To approve the Annual Contract for the Dog Bin Emptying & Disposal from 2 August 2021 to 7 August 2022 at £2,088.00 (excl. VAT).

019⁽²¹⁾ **Planning**

To receive and comment on planning applications:

- a) [21/P/1631/FUL](#) - The Retreat, Main Road, BS48 3QJ - Demolition of existing dwelling & outbuildings, erection of 1no. two storey dwelling, detached garage & outbuilding.
- b) [21/P/1808/FUH](#) – 34 Rosemount Road, BS48 1UQ – Proposed two storey extension.
- c) [21/P/1845/FUH](#) – 29 Parsons Mead, BS48 1UH - Proposed erection of a front extension to garage/porch. Rear walls to enclose the void between the dwelling and garage including a new pitched roof over.

020⁽²¹⁾ **North Somerset Council Local Plan 2038**

To receive an update from Cllr J Moss.

021⁽²¹⁾ **Highways**

- a) **Vehicle Activated Signs (VAS)** - To receive an update from Cllr G Coombs.
- b) To receive an update from Cllr A Crawford on other Highways matters.

022⁽²¹⁾ **Queen's Platinum Jubilee Celebrations 2022**

To have an initial discussion for plans to celebrate the Queen's Platinum Jubilee in July 2022.

023⁽²¹⁾ **Review of Parliamentary Constituencies**

To discuss a response from the Parish Council on this consultation.

024⁽²¹⁾ **Clerk's Report**

To note the **Clerk's Report**, including main items of correspondence and matters referred.

025⁽²¹⁾ **Date of the Next Meeting**

To note the date of the next **Parish Council Meeting** as Monday 13 September 2021 at the Flax Bourton Hub (formerly known as the Village Hall) at 7.30pm.