

Flax Bourton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 26 July 2021 at the Flax Bourton Hub (formerly known as the Village Hall)

Those present were noted as Councillors G Coombs (Chair), A Crawford, J Moss, C Merrick and Miss L Roslyn, Parish Clerk.

013⁽²¹⁾ Apologies and reasons for absence

Apologies were received from Cllr C Walker (work).

014⁽²¹⁾ Declarations of interests from members regarding the agenda

No interests were declared.

015⁽²¹⁾ Public Forum Session

No matters were raised.

016⁽²¹⁾ Minutes of previous meetings

It was **resolved to approve** the minutes of the Annual Meeting of the Parish Council Meeting held remotely on 5 May 2021 (subject to 1 small change requested by Cllr G Coombs) and they, together with the minutes of meetings held remotely from 13 July 2020 to 8 March 2021, were duly signed.

017⁽²¹⁾ Flax Bourton Hub (FBH)

- a) Cllr C Merrick reported that the online booking system was up and running and that as they are able to share the VANS bank account, they will soon be in a position to produce invoices. They are hoping to organise an opening celebration in September 2021.
- b) Following lengthy discussions, it was **resolved to support** the Memorandum of Understanding proposed by the FBH in principle, subject to the changes requested being drafted by Cllr C Merrick and reviewed by both the Parish Council and the FBH.
- c) Cllr J Moss reported that the constitution had been agreed and that the draft application could now be returned to the Solicitor. Cllr G Coombs requested that the timings for bookings of the Playing Field be included, and it was agreed that they would be in line with bookings for the Hub, as between 8am and 11pm.

018⁽²¹⁾ Finance

- a) It was **resolved to ratify** the payments made since last meeting on 5 May 2021 totalling £3,329.38.
- b) It was **resolved to approve** the monthly accounts statement and new invoices totalling £5,149.54 for online payment.
- c) It was **resolved to approve** the addition of Cllr C Merrick as a signatory on the Lloyds Bank Accounts to authorise online payments.
- d) **Flax Bourton Hub:**
 - i. It was **resolved to ratify** the contract with Corporate Cleaning Services for the weekly clean of the Hub at £50.00 per clean.
 - ii. It was **resolved to ratify** the contract with Maintel for the fixed line service & calls.

- iii. It was **resolved to approve** the quotation from MAP Electrical Contractors for a full electrical installation conditions report (EICR) at the Flax Bourton Hub, as required under the Electrical Regulations, at a cost of £495.00.
- e) **Farleigh Green Playing Field Grounds Maintenance**
 - i. It was **noted** that emergency grounds maintenance works had been approved by the Clerk under Section 4.5 of the Financial Regulations as revenue expenditure deemed as necessary to prevent the risk of harm to public health and safety: POFG-002 - to gang mow the whole playing field at £500.00 (excl. VAT).
 - ii. It was **noted** that emergency grounds maintenance works had been approved by the Clerk under Section 4.5 of the Financial Regulations as revenue expenditure deemed as necessary to prevent the risk of harm to public health and safety and to protect the surface of the playing field: POFG-003 - to remove arisings and strim curtilage of Hub at £431.00 (excl. VAT).
 - iii. It was **resolved to approve** payment of £185.00 only to Greenways Grounds Maintenance for additional grounds maintenance works at Farleigh Green Playing Field ordered on 15 June 2021.
 - iv. It was **resolved to approve** the cancellation of the existing contract for grounds maintenance at Farleigh Green Playing Field with effect from 31 July 2021.
 - v. It was **resolved to approve** a new contract for grounds maintenance at Farleigh Green Playing Field with effect from 1 August 2021 to March 2022 at a cost of £1,654.80 (excl. VAT).
- f) It was **resolved to approve** the Annual Contract for the Dog Bin Emptying & Disposal from 2 August 2021 to 7 August 2022 at £2,088.00 (excl. VAT).

019⁽²¹⁾ **Planning** – it was **resolved to respond** to planning applications as follows:

- a) [21/P/1631/FUL](#) - The Retreat, Main Road, BS48 3QJ - Demolition of existing dwelling & outbuildings, erection of 1no. two storey dwelling, detached garage & outbuilding – **Support (subject to a condition)**.
- b) [21/P/1808/FUH](#) – 34 Rosemount Road, BS48 1UQ – Proposed two storey extension – **Support – No Comment**.
- c) [21/P/1845/FUH](#) – 29 Parsons Mead, BS48 1UH - Proposed erection of a front extension to garage/porch. Rear walls to enclose the void between the dwelling and garage including a new pitched roof over – **Support – No Comment**.

020⁽²¹⁾ **North Somerset Council (NSC) Local Plan 2038**

Cllr J Moss advised that we are awaiting the publication of the draft plan from NSC.

021⁽²¹⁾ **Highways**

- a) **Vehicle Activated Signs** – Cllr G Coombs reported that no progress had been made on getting NSC Highways support for the installation of the ElanCity Evolis VAS's and he will contact the Executive Member for Highways to try and resolve the matter.
- b) Cllr A Crawford reported that contact was ongoing with NSC Highways regarding the parking issues at Bourton Combe. She proposed a working party of volunteers to clear small sections of the footpath along the A370 to highlight the problem of the overgrown verges to NSC and the Clerk asked that a risk assessment be carried out. The Clerk was asked to send letters to landowners concerning overgrown hedges along the pathway.

