

FLAX BOURTON PARISH COUNCIL

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To: Members of the Council

You are summoned to attend the **Annual Meeting of Flax Bourton Parish Council** to be held on **Monday 9th May 2022** commencing at **7.30pm** at the Flax Bourton Hub (formerly known as the Village Hall).



Clare Melton
Parish Clerk
3rd May 2022

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

013⁽²²⁾ **Apologies and Reasons for Absence**

014⁽²²⁾ **Election of Chair**

To elect a Chair and Deputy Chair and duly sign the Declaration of Acceptance of Office.

015⁽²²⁾ **Declarations of interests from members regarding the agenda**

016⁽²²⁾ **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.

(Please raise your hand and wait for the Chair to give permission for you to speak and then clearly state your name).

017⁽²²⁾ **Minutes for Approval**

To approve the minutes of the Parish Council Meeting held on 11th April 2022.

018⁽²²⁾ **Finance and Personnel**

a) To ratify payments made since last meeting 11th April 2022

b) **Annual Governance & Accountability Return 2020-2021:**

i. To receive and note the Annual Internal Audit Report

ii. To approve and sign the Annual Governance Statement

iii. To approve and sign the Accounting Statements

c) To update Maintel contract

d) Cllr Coombs to update on request to North Somerset Council to extend the Farleigh Green Endowment Fund to include the Village Hall

e) To discuss software subscriptions

f) To agree a provider for insurance for the Village Hall and to discuss Contents cover

g) To consider quotes for replacement of beam in Farleigh Green

h) To consider quotes for work to Fire alarm and intruder systems at the Village Hall and invoice from Laser Alarms for next 12 months maintenance of existing Intruder alarm

i) To consider proposal from Greenways to replace either one (£429.65) or three (£1,288.95) dog bins

j) To approve the monthly accounts statement and new invoices for payment.

019⁽²²⁾ **Policies and Procedures**

To note the requirement to review Policies and Procedures at the next meeting.

020⁽²²⁾ **Planning**

To receive and comment on planning application as Support, Object or Neutral:

- a) **22/P/0919/FUH- 2 Parsons Mead, BS48 1UH1** Erection of two-storey extension to side elevation (partially above existing garage).

021⁽²²⁾ **North Somerset Council Local Plan 2038**

022⁽²²⁾ **Flax Bourton Hub**

- a) To receive an update from Cllr Coombs
- b) To discuss donating the new tables to the Hub
- c) To discuss the Jubilee Flax Community Festival.

023⁽²²⁾ **Highways**

- a) **Vehicle Activated Signs (VAS)** - To receive an update from Cllr Coombs
- b) **Possible Permissive path** - To receive an update from Cllr Moss and Cllr Andersson
- c) **Pavements and Footpaths** - Update from Cllr Crawford.

024⁽²²⁾ **Clerk's Report**

To note the Clerk's Report.

025⁽²²⁾ **Date of the Next Meeting**

To note the date of the next **Parish Council Meeting** as Monday 13th June 2022 at the Flax Bourton Hub (formerly known as the Village Hall) at 7.30pm.