Flax Bourton Parish Council

Minutes of the Parish Council Meeting

Held on **Monday 11th July 2022** commencing at **7.30pm** at the Flax Bourton Hub (formerly known as the Village Hall).

Those present were noted as Councillors: Coombs, Crawford and Walker. Also present Mrs Clare Melton, Parish Clerk.

039(22) **Apologies and reasons for absence**
Apologies were received from Cllrs Moss and Andersson (both on holiday).

040(22) **Declarations of interests from members regarding the agenda**
Declaration of non-pecuniary interest as Trustee of the Flax Bourton Hub Charitable Incorporated Organisation (CIO) by Cllr Coombs.

041(22) **Public Forum Session**
No members of the public were present.

042(22) **Minutes of previous meeting**
It was resolved to approve the minutes of the Parish Council Meeting on 6th June 2022.

043(22) **Finance and Personnel**

a) No payments to approve since last meeting
b) **The Playing Field Section 106 reserve fund-** Cllr Coombs reported that there has been no further contact from North Somerset Council. Cllr Coombs will follow up
c) **Quotes for basket swing- Agenda item 048 also brought forward-** Cllr Coombs provided an update on the application to the Improving Play Spaces Fund which was submitted by the Clerk on 30th June 2022. Cllr Coombs spoke with a group of local parents at Flax Bourton Primary School to ask for their opinions. A basket swing was the popular suggestion. Three quotes were presented for consideration. After discussion, **it was agreed** to accept the quote of **£4,704.25** (exc. VAT) from GB Sport. The Clerk will contact GB Sport to arrange a site visit
d) **Software Subscriptions- It was agreed** to defer this item to the next meeting
e) **Budget update- It was resolved** to approve the budget update
f) **It was resolved** to approve the monthly accounts statement and new invoices totalling **£1,581.10** for online payment.

044(22) **Policies and Procedures**
After discussion, **it was resolved** to approve the updated Standing Orders and Financial Regulations subject to queries raised, which the Clerk will investigate, relating to:

Financial Regulations: points 3.3, 6.16 and 17.1
Standing Orders: points 24.b and 25.a.i

Cllr Coombs raised that protocol regarding the public speaking in meetings should be included. **It was agreed** that the Clerk would check guidance. **It was further agreed** to defer the review of the remaining Policies and Procedures to future meetings.

045(22) **Planning**
Prior to the meeting, there were no planning applications. However, a new application was received this afternoon and after discussion **it was agreed** to consider the application at this meeting:

a) 22/P/1559/LDE Mill Farm, BS48 1NG Certificate of Lawfulness in respect of the continuous lawful use of Mill Farm Barn and associated curtilage (Property B) as an independent residential dwelling (Use Class C3) at Mill Farm, Station Road, Flax Bourton, BS48 1NG. **It was resolved** to respond as follows: Object in principle but leave decision to the Planning Officer.

046(22) **North Somerset Local Plan 2038**
Cllr Coombs, on behalf of Cllr Moss, reported that there is no update. Cllr Moss will continue to monitor progress.

047(22) **Flax Bourton Hub**

a) Cllr Coombs reported that the Flax Bourton Hub has been successful in pursuing grants through the Community Renewal Fund for the Flax Bourton Community Festival, which took place last month, the Community Consultation Survey and the Cricket Club. It was noted that a

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member of the public has raised that there are no contact details on the survey

b) **Memorandum of Understanding**- After discussion, **it was decided** that the addition to the Memorandum of Understanding drafted by the Clerk will be discussed with the Hub in due course

c) **Fire Risk Assessment**- In Cllr Andersson's absence, Cllr Coombs noted that J.Merrick is following up the recommendations from the report. As agreed at the June Parish Council Meeting, the Parish Council will pay for all initial checks arising from the report then, going forwards, costs would be covered by the Hub as running costs. Cllr Andersson will continue to take the lead on this matter.

048(22) **Improving Play Spaces Fund**
Discussed earlier in the meeting under item 043c).

049(22) **Keep Clear request**
After discussion, **it was resolved** to support the resident's application to North Somerset Council for keep clear markings outside their property exceptionally in view of the specific issues of this location. **Clerk to send supporting letter**.

050(22) **Guidance from ALCA and North Somerset Council**
After discussion, **it was agreed** to follow guidance from North Somerset Council and ALCA (a query has been forwarded to North Somerset Council by ALCA) at the relevant time and liaise with Flax Bourton Parish Church.

051(22) **Highways**

a) **Vehicle Activated Signs (VAS) -** Cllr Coombs reported that a telephone meeting has been arranged for tomorrow (12th July) with the new Executive Member for Highways

b) **Possible Permissive path** – No update (Cllrs Andersson and Moss absent)

c) **Pavements and Footpaths** – Cllr Crawford reported that there is nothing new to report but footpaths are becoming overgrown again and need regular maintenance by North Somerset Council. Cllr Coombs reported that an email has been sent to District Councillor Petty to raise this issue again. Cllr Walker reported that the drain to the west of Stancombe Lane has become blocked with dust from the quarry. It was noted that Cllr Andersson has been in contact with the new Quarry Manager who has agreed to implement regular cleaning of the roads/pathways.

052(22) **Clerk's Report**
The Clerk's Report was received and **noted**.

053(22) **Date of the next meeting**
The date of the next **Parish Council Meeting** was noted as **Monday 12th September 2022** at the Flax Bourton Hub (formerly known as the Village Hall) at **7.30pm.** Cllr Crawford gave apologies in advance (holiday).

Meeting ended 20:35

Chair …… **Date**……

Clerk and Responsible Financial Officer

Clare Melton

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