Flax Bourton Parish Council

Minutes of the Parish Council Meeting held on Monday 8th July 2024 commencing at 7:30pm in the Hall at Flax Bourton Primary School

Those present were noted as Councillors: Coombs, Moss and Walker.
Also present Mrs H Nelson, Parish Clerk and Mrs C Melton.

064(24) **Apologies and Reasons for Absence**
Cllrs Andersson and Crawford (holiday).

065(24) **Declarations of interests from members regarding the Agenda**
Declaration of non-pecuniary interest as Trustee of the Flax Bourton Hub Charitable Incorporated Organisation (CIO) by Cllr Coombs.

066(24) **Councillor Co-option**
A resident has expressed interest in joining the Parish Council. Awaiting form.

067(24) **Public Forum Session**
No questions or comments.

068(24) **Minutes for Approval**
It was resolved to approve and sign the minutes of the Parish Council Meeting held on 10th June 2024.

069(24) **Finance and Personnel**

a) No payments to be ratified

7:40pm 0ne member of the public arrived

b) **Alternative savings account with a new provider** – **It was agreed** to defer this item to a future meeting.
Action: **Clerk**

c) **Financial report for the first quarter, Budget review and Payments for the year to date –** All reports received and noted

d) **It was resolved** to approve the new invoices totalling **£1334.37** for online payment. The Bank Reconciliation, monthly accounts statement and the Payments and Receipts Schedule were also **received and approved**.

70(24) **Planning**
To receive and comment on planning application/s as Support, Object or Neutral:

a) **24/P/1226/FUH – 17 Rosemount Road, Flax Bourton, BS48 1UP**
Neutral
Action: Clerk

b) **24/P/1185/OUT – Land Off Dark Lane, Backwell**
Object subject to transport and services being protected.
Action: Clerk

071(24) **North Somerset Council Local Plan 2039**
Cllr Moss informed members that the Local Plan is expected to be revised in September 2024. However, it is anticipated that the change of government will lead to amendments.

072(24) **North Somerset Council's Bus Service Improvement Plan (BSIP)**
Cllr Coombs reported that BSIP is on hold. Cllr Coombs proposed writing to the newly elected North Somerset MP to discuss BSIP and other matters. **It was agreed** that Cllr Coombs will draft a letter.
Action: Cllr Coombs

073(24) **Biodiversity Duty**

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Chair……. **Date 16th October 2024**

No update.

074(24) **Flooding**
Cllr Coombs reported that there is an outstanding letter to District Councillor Waite regarding Network Rail and the balancing ponds. Network Rail have put the scheme into abeyance due to cost. The Parish Council will continue to review situation regarding the balancing ponds.
Action: Cllr Coombs

075(24) **Flax Bourton Hub**
Cllr Coombs reported that the guttering and drainpipes at the Village Hall are nearing end of life. The Hub have obtained quotes to replace the guttering and drainpipes with the average cost around £4,000. The Hub are happy to contribute. Cllr Coombs proposed sharing the cost 50/50.
Agreed. Final cost TBC.
Action: Cllr Coombs

076(24) **Anti-social behaviour at the playing field**
Cllr Coombs informed members that he and a resident had met with a PCSO who indicated that they would be happy to keep an eye on the area if problem times could be notified. Members also discussed an issue regarding cyclists cycling too quickly around a blind corner and onto the playing fields.
Action: Cllr Coombs

077(24) **Highways**

a) **A370 Safety Scheme** – Cllr Coombs reported that the trees obscuring some of the signs still need to be cut back. Cllrs Moss and Walker have noticed speed reduction. Data readings are being taken and a highways engineer will send them through. Traditional speed cables have been laid across the road for comparison. As the signs are now operational, **it was agreed** to formalise the transfer of the Vehicle Activated Signs from the Parish Council to North Somerset Council as previously discussed
b) **Proposed 20 mph on Old Weston Road**. Cllr Coombs confirmed that a 20 mph request has been put in for Old Weston Road and Farleigh Green
c) **Pavements and Footpaths**. Cllr Walker indicated that the pavement is impassable by The Old Rectory. Cllr Moss suggested sending an email to the resident responsible for hedges and asking them to cut them back
Action: Cllr Coombs
d) **Public Rights of Way** — No update
e) **Stancombe Lane waste bin** – Mrs Melton informed members that the Village Orderly reported this month that one bin was full and the other half full so it appears that the Quarry are emptying the bins as agreed
f) **Safe route to school** – The A370 pavement from Flax Bourton to Backwell Farleigh is overgrown and needs cutting. Cllr Coombs has written to Phil Bush but will chase.
Action: **Cllr Coombs**

078(24) **Quarry (Tarmac)**
No update.

079(24) **Defibrillator**
Cllr Andersson has requested that the Clerk look into grants for a defibrillator.
Action: Clerk

080(24) **Clerk's Report**
There was no written report this month. Mrs Melton gave a verbal report. Mrs Melton informed members she had reported the presence of Nitrous Oxide canisters in the layby opposite The Jubilee to North Somerset Council in June. However, the Village Orderly has again reported the same issue this month. Clerk to follow up with NSC.
Action: Clerk

081(24) ***Confidential Items***
Resolved: That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and

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Press be excluded from the meeting for the following items due to the confidential nature of the business to be transacted

082(24) **Staff Matters**
Cllr Coombs informed everyone that Helen Nelson officially takes over the role of Parish Clerk this evening, 8th July 2024. Mrs Melton will continue to support the Clerk until the end of July.

083(24) **Date of the next Meeting**
It was noted that the date of the next **Parish Council Meeting** is **Monday 9th September 2024** (in the **School Hall** at **Flax Bourton Primary School**) at 7:30pm.

Meeting ended 20:40

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Chair……. **Date 16th October 2024**

FLAX BOURTON PARISH COUNCIL

PAYMENT SCHEDULE: PAYMENTS & RECEIPTS FOR PARISH COUNCIL MEETING ON 8th JULY 2024

Receipts

Name	Receipt no	Details	Date received	Method	Net Amount	VAT	Total	Notes	Minute agreed
				TOTAL	**£0.00**	**£0.00**	**£0.00**		

Payments

Name	Invoice no	Details	Payment date	Method	Net Amount	VAT	Total	Notes	Minute agreed
Corporate Cleaning Services	24:42	Dog Bin Collections 3-24 June 24	8/7/2024	BACS	£100.00	£0.00	£100.00		
CPS Grounds	24:43	Grounds Maintainence-field- Jul 24 (S106)	8/7/2024	BACS	£311.87	£62.37	£374.24		
HP Instant Ink	24:44	Printer ink cartridge	8/7/2024	BACS	£4.57	£0.92	£5.49		
Google Workspace	24:45	Google Workspace 1-30 June 24	8/7/2024	DD	£8.40	£0.00	£8.40		
Information Commissioners Office	24:47	Annual subscription Data Protection	8/7/2024	DD	£40.00	£0.00	£40.00		
CPRE	24:48	Membership 28 June 24 to 27 June 25	8/7/2024	BACS	£35.64	£0.36	£36.00		
Helen Nelson	24:49	Clerk's training Jun 24	8/7/2024	BACS	[redacted]				
VO Salary	24:50	Jul 24 (mth 4 Jun hrs)	9/7/2024	BACS					
Clare Melton	24:51	Temp cover 10 Jun-5 Jul 24 (mth 4)	9/7/2024	BACS					
Clerk's mobile phone	24:52	Monthly charge for Clerk's mobile phone - Jul 24	09/07/2024	BACS	£7.50	£0.00	£7.50	Pd to Clerk as linked to personal mobile account (provider cannot separate).	
HMRC	24:53	6 Jun- 5 Jul 24 (mth 3)	8/7/2024	BACS	£48.20	£0.00	£48.20		
				TOTAL	**£1,270.72**	**£63.65**	**£1,334.37**		

Transfers (BBI Instant Account to Treasurer's Account

Details	Date transferred	Amount	Notes
For bills	8/7/2024	£2,000.00	
		TOTAL	**£2,000.00**

Invoices out

Name	Invoice no	Details	Invoice sent	Due date	Net Amount	VAT	Total	Notes