Flax Bourton Parish Council
Minutes of the Parish Council Meeting held on 9th December 2024 commencing at 7:30pm in the Hall at Flax Bourton Primary School

Those present were noted as Councillors: Coombs, Andersson, Crawford and Seaver
Also present Mrs H Nelson (Parish Clerk) and three members of the public

7:21pm Three members of the public arrived

124(24) **Apologies and Reasons for Absence**
Apologies received from District Cllr Annemieke Waite who is attending a carol service and Cllr Walker who is giving a talk in London.

125(24) **Declarations of interests from members regarding the Agenda**
Declaration of non-pecuniary interest as Trustee of the Flax Bourton Hub Charitable Incorporated Organisation (CIO) by Cllr Coombs.

7:35pm Cllr Seaver arrived

Cllr Seaver declared an interest regarding Bristol airport due to previous involvement via his employer.

126(24) **Councillor Co-option**
A member of the public attending has shown an interest in becoming a Councillor. He lives locally. The Clerk confirmed she would send a pack over with information.
Action: Clerk

127(24) **Public Forum Session**
Two members of the public discussed ongoing difficulties with new security gates in Clevedon Road following up on a previously reported problem which still persists. They asked the Council for any help we can give.
Action: Cllr Coombs will liaise with Annemieke Waite, Ashley Cartman and the enforcement officers.

8:05pm Two Members of the public left

128(24) **Minutes for Approval**
It was resolved to approve and sign the minutes of the Parish Council Meeting held on 11th November 2024.

129(24) **Finance and Personnel**

a) It was resolved to ratify the payments made since the meeting on 11th November 2024 totalling £1,136.40

b) Clerk advised that she had applied for an account with The Charity Bank for an alternative savings account and has the paperwork with her for herself, Cllr Coombs and Cllr Crawford to sign. The Cllrs proceeded to sign the application.

c) **Budget**
The clerk went through some of the lines highlighted in yellow on the budget and the below was agreed:

- Clerk's salary: £12,668
- Clerk's pension: £600
- Orderly's salary: £3,383

Chair …… **Date**……

- PAYE/ HMRC: £1,155
- Clerk's mobile phone £105
- Scribe accounts package: £362.88
- Account maintenance fee with Lloyds: £51
- ALCA/NALC fee: £200
- Renewal of play area equipment £1,000
- New line for fortnightly litter bin emptying: £260 to cover emptying bins on Station Road and Rosemount Road. Clerk to add cost of emptying litter bin in Farleigh Green to this amount (£130) as currently falls in dog bin emptying budget.
- Legal expenses for community land: £2,000
- New line for Devolution of services re PROW: £500
- Overall precept proposed: £30,000

d) **It was resolved** to approve the new invoices totalling £1,498.45 for online payment. The Bank Reconciliation, monthly accounts statement and the Payments and Receipts Schedule were also **received and approved**.

130(24) **Planning**

To receive and comment on planning application/s as Support, Object or Neutral:

Airport scoping report.

Cllr Andersson said that she had read the documentation and the airport are intending to expand into Green Belt. Cllr Andersson said that the airport is intending to increase passengers to 15million a year and wondered whether it was necessary as people are flying less. Night flights would increase from 2 flights a night to 3 or 4. Cllr Crawford questioned the impact on residents. Cllr Andersson said that it should be on the website and we could ask for feedback from residents. Cllr Seaver commented that the airport isn't serviced by motorways and questioned how that volume of people will get to the airport without the infrastructure. Cllr Seaver said that the runway extension would allow for larger class aircraft. Cllr Coombs questioned whether airport expansion would have an impact on A370.

Action: Clerk to put on website to draw attention to the scoping report to define the scope

131(24) **North Somerset Council Local Plan 2039/40**

Cllr Seaver said that there will be more pressure for new housing but he doesn't know how imminent that is. Cllr Coombs said that we should receive more information in January.

132(24) **North Somerset Council's Bus Service Improvement Plan (BSIP)**

Cllr Coombs meeting with District Councillor Annemieke Waite on Wednesday and will discuss with her.

Action: Cllr Coombs

133(24) **North Somerset Council's proposed devolution of services**

Cllr Coombs went through the list below:

a) NSC wants us to take on responsibility of additional litter bins on Post Office Lane, Station Road and Rosemount Road. Cllr Coombs confirmed that there isn't a bin on Post Office Lane. The Council agreed to take on the bins at Station Road and Rosemount Road.
Action: Clerk

b) NSC wants to us contribute £500 towards Public Rights of Way. Cllr Coombs explained the contribution that NSC are asking re PROW and said that the general consensus is that we would be happy to contribute for material and contract costs, not towards maintaining employment of an Access Officer. This was agreed.
Action: Clerk

c) Playground inspections. Clerk indicated we are awaiting quotes from NSC.

Chair …… **Date**……

134(24) **Biodiversity Duty**

Cllr Andersson mentioned that we have had two emails voicing concerns. Cllr Crawford said that she is not in favour of the No Mow strip proposals. This item is to be discussed in January's meeting.

135(24) **Flooding**

Cllr Coombs is not aware that flooding has reoccurred on the corner by the church. NS has advised that the rebuilding of the culvert is scheduled for next summer and a lot of the preliminary work has been done.

136(24) **Flax Bourton Hub**

Cllr Coombs talked about the proposed New Year's Eve celebration hall booking. A relaxation of the curfew time has been agreed to a new time of 12:30am. There is a proviso of no fireworks.

137(24) **Farleigh Green playing fields and playground**

Clerk advised that the tree survey was going ahead on 10th December 2024. Cllr Coombs advised that we need to be looking at the action recommended at the next PCM.

138(24) **Highways**

a) **A370 Safety Scheme** Cllr Coombs indicated that there is no real change. NSC will revisit the proposals.
Feedback from the Integrated Transport Scheme Pipeline engagement session Cllr Coombs said the session explained the mechanism of the ITSP.
b) **Pavements and Footpaths** Cllr Coombs said that the quarry have provisionally agreed to clear pavements from our boundary to Backwell Farleigh. They will edge out the footpath and get it back to its original width and will perform two sessions of clearing undergrowth from the hedgerow per year. There is discussion to pay for a pavement sweeper and edging out footpath through the village. Cllr Seaver said he had cleared the area by his local bus stop recently.
c) **Public Rights of Way** Cllr Andersson has had a positive result regarding the replacement of the damaged steps on the public footpath at the corner of Flax Bourton Cricket Ground. NSEC will carry this out.
d) **Stancombe Lane waste bin** – Cllr Crawford indicated she had been down the lane and bins are being emptied but probably not regularly enough.
e) **Belmont crossroads signage** – Clerk to chase the replacement of damaged sign.
f) **Safe route to school** – Cllr Seaver said that his family need to wear high vis jackets on the A370 and there has been an increase in people doing the same. Cllr Andersson question whether we should be involved with Speedwatch. Cllr Coombs said he has been involved with it before and would be happy to encourage it.
g) **Community Land** – ongoing. Cllr Coombs will be meeting with Councillor Waite and will have more information next week.
h) **Request for parking restrictions** at Parsons Mead junction. Cllr Coombs will discuss this with Councillor Waite.

139(24) **Quarry (Tarmac)**

No update

140(24) **Defibrillator**

Clerk confirmed that she has sent one application to Stancombe Quarry Fund and we should hear back in March 2025.

141(24) **Clerk's Report**

Chair …… **Date**……

Noted

142(24) **Date of the next Meeting**
It was noted that the date of the next **Parish Council Meeting** is **13 January 2024** (in the **School Hall** at **Flax Bourton Primary School**) at 7:30pm.

Meeting ended at 9:15pm

Chair ……. **Date**……..

FLAX BOURTON PARISH COUNCIL

PAYMENT SCHEDULE: PAYMENTS & RECEIPTS FOR DECEMBER 2024

Receipts

Name	Receipt no	Details	Date received	Method	Net Amount	VAT	Total	Notes	Minute agreed
Lloyds Bank	24:R14	Bank Interest	11/11/2024	BACS	£72.28	£0.00	£72.28		
				TOTAL	**£72.28**	**£0.00**	**£72.28**		

Payments

Name	Invoice no	Details	Payment date	Method	Net Amount	VAT	Total	Notes	Minute agreed
Corporate Cleaning Services	24:110	Dog Bin and Farleigh Green Collections Nov 24	10/12/2024	BACS	£110.00	£0.00	£110.00		
CPS Grounds	24:109	Grounds Maintenance-field- Dec 24 (S106)	10/12/2024	BACS	£311.87	£62.37	£374.24		
HP Instant Ink	24:104	Printer ink cartridge	13/12/2024	DD	£4.57	£0.92	£5.49		
Google Workspace	24:105	Google Workspace 1-30 Nov 24	7/12/2024	DD	£8.40	£0.00	£8.40		
Helen Nelson	25:106	Clerk's Salary Dec 24 + pay award back pay	2/12/2024	BACS					
VO Salary	24:111	Dec 24 (Nov hrs) + pay award back pay	10/12/2024	BACS					
Tesco Mobile	24:107	Monthly charge for phone	22/12/2024	DD	£7.00	£0.00	£7.00		
ALCA	24:101	New Clerks' Training	10/12/2024	BACS	£40.00	£0.00	£40.00		
ALCA	24:102	Clerk's training - budgeting	10/12/2024	BACS	£35.00	£0.00	£35.00		
Clare Melton	24:103	Previous clerk's pay award back pay	10/12/2024	BACS					
Helen Nelson	24:108	Reimbursement for printer paper	2/12/2024	BACS	£4.16	£0.83	£4.99		
North Somerset Environment Company Limited	24:112	Clearance of storm debris from footway A370 alongside Flax Bourton Cricket Club.	10/12/2024	BACS	£520.00	£104.00	£624.00		
				TOTAL	**£2,466.73**	**£168.12**	**£2,634.85**		

Transfers (BBI Instant Account to Treasurer's Account

Details	Date transferred	Amount	Notes
For bills	9/12/2024	2700	
		TOTAL	**£2,700.00**

Invoices out

Name	Invoice no	Details	Invoice sent	Due date	Net Amount	VAT	Total	Notes