# Flax Bourton Parish Council
# Minutes of the Parish Council Meeting held on 13th January 2025 commencing at 7:30pm in the Hall at Flax Bourton Primary School

Those present were noted as Councillors: Coombs, Andersson, Crawford, Walker and Seaver
Also present Mrs H Nelson (Parish Clerk), District Councillor Waite and one member of the public

***7:20pm One member of the public arrived***

143(24) **Apologies and Reasons for Absence**
None.

144(24) **Declarations of interests from members regarding the Agenda**
Declaration of non-pecuniary interest as Trustee of the Flax Bourton Hub Charitable Incorporated Organisation (CIO) by Cllr Coombs.

145(24) **Councillor Co-option**
A member of the public has shown interest.

146(24) **Public Forum Session**
A member of public wanted to know what had happened to the Flax Bourton sign at the Backwell end. Cllr Coombs said that he understood that it was taken into store at Sandford depot awaiting reinstallation and in spite of reminders it has not been reinstalled. Cllr Coombs asked Cllr Waite to look into this.
**Action: Cllr Waite**

***7:37pm District Cllr Waite and Cllr Seaver arrived***

The member of public asked when the bus shelter by The Grange will be replaced which was demolished by a road accident. She also asked if the bus times could be available in the new shelter. Cllr Waite said that she would look into this and she knows that as part of the BSIP new bus shelters will be installed.
**Action: Cllr Waite**

***7:45pm One member of the public left***

147(24) **Minutes for Approval**
**It was resolved** to approve and sign the minutes of the Parish Council Meeting held on 9th December 2024.

148(24) **Finance and Personnel**

a) It was resolved to ratify the payments made since the meeting on 9th December 2024 totalling £1,013.09.
b) Clerk advised that the account has been opened £17,000 has been transferred to Charity Bank.
c) **Budget**
Cllr Coombs suggested amending the title of "Devolution of Services line" in the budget to "Maintenance of footpaths". Budget (and precept) approval proposed by Cllr Andersson, confirmed by Cllr Walker. All Councillors unanimously voted.
**Action: Clerk to send precept request to NSC**



**Chair** …… **Date**……

d) **It was resolved** to approve the new invoices totalling £1,491.85 for online payment. The Bank Reconciliation, monthly accounts statement and the Payments and Receipts Schedule were also **received and approved**.

149(24) **Planning**

To receive and comment on planning application/s as Support, Object or Neutral:

**a) 24/P/2094/FUH – Doubledoor Cottage, Main Road, Flax Bourton, BS48 3QJ**
Proposed installation of Solar Panels to the East, South and West elevations of the existing detached garage.
Supported

**Action: Clerk**

150(24) **North Somerset Council Local Plan 2039/40**

Cllr Waite gave some information about the local plan which will be released for consultation shortly. This aims to achieve an increase in new build homes of around 9,000. The objective is to achieve a 5-year supply of development land. The need for high density development was discussed. The need for infrastructure and integrated transport plans were discussed. (Cllr Seaver mentioned he has a non-pecuniary interest in one of the potential sites). Allocation of land in North Somerset will be prioritised according to a tiered approach. Development of green belt land will require fifty percent affordable homes. Cllr Coombs said that the rejigging of the local plan takes us back to the previous round where the housing figures were high but there is a shortfall which they are going to have to find.

151(24) **North Somerset Council's Bus Service Improvement Plan (BSIP)**

Cllr Waite confirmed that new bus shelters will be provided under the BSIP. Cllr Waite confirmed that there will be government funding and guidance has indicated that there will be improvements to pavements and road crossings.

**Action: Cllr Waite**

152(24) **North Somerset Council's proposed devolution of services**

Cllr Crawford questioned whether we should keep the budget line in for this. The council agreed that whilst we are happy to make some contribution of maintenance of rights of way that this should not be a direct contribution to North Somerset's pay bill. Cllr Coombs suggested allocating an amount of money in the budget to contribute to the cost of footpath related items and that NSC have a statutory obligation to ensure that footpaths remain open via PROW officers.

The Parish Council has received guidance from ALCA regarding contributions towards NSC's services.

153(24) **Biodiversity Duty**

The suggestion of No Mow strip of land was discussed. The council has received two emails of objection relating to dog fouling and unkemptness. The council will give further consideration to the matter.

154(24) **Flooding**

Cllr Coombs confirmed that the culvert is due to be repaired during the summer.

155(24) **Flax Bourton Hub**

Cllr Coombs confirmed that the solar panels will be installed shortly.

156(24) **Farleigh Green playing fields and playground**

Clerk advised that we have received the tree survey and she has requested three quotes for the tree works. Only one quote has been received so far.

157(24) **Highways**



**Chair** …… **Date**……

a) **A370 Safety Scheme**
b) **Pavements and Footpaths**
The Council have received a quote to side out the section to Backwell Farleigh and the quarry indicated that they would fund some of the amount, in principle, but the Parish Council is waiting to hear back.
c) **Public Rights of Way**
Cllr Coombs said that he has received quotes to repair the steps by Flax Bourton Cricket Ground. PROW officers have asked us for a contribution and they will also contribute. Cllr Andersson confirmed that all of the other footpaths are in good condition.

***9:20pm Cllr Walker left the meeting***

d) **Stancombe Lane waste bin**
No update.
e) **Belmont crossroads signage**
Cllr Waite agreed to follow up with NSC.
**Action: Clerk to send email correspondence to Cllr Waite**
f) **Safe route to school**
Cllr Coombs asked Cllr Waite to look into the request for double yellow lines at the junction of Parsons Mead.
g) **Community Land**
The council recognised that there will be additional costs in acquiring the land, ongoing costs and maintenance costs. The council unanimously agreed to proceed with the acquisition of the land.
h) **Request for parking restrictions**.
No update.

158(24) **Quarry (Tarmac)**
No update

159(24) **Defibrillator**
No update

160(24) **To discuss the Jubilee Inn**
The Parish Council discussed applying to North Somerset for a statement of community asset should an acquisition group come forward.

161(24) **Clerk's Report**
Noted

162(24) **Date of the next Meeting**
It was noted that the date of the next **Parish Council Meeting** is **10 February 2024** (in the **School Hall** at **Flax Bourton Primary School**) at 7:30pm.

Meeting ended at 9:30pm

***9:30pm District Cllr Waite left the meeting***



**Chair** …… **Date**……

**FLAX BOURTON PARISH COUNCIL**

**PAYMENT SCHEDULE: PAYMENTS & RECEIPTS FOR JANUARY 2025**

**Receipts**

| Name | Receipt no | Details | Date received | Method | Net Amount | VAT | Total | Notes | Minute agreed |
|---|---|---|---|---|---|---|---|---|---|
| Lloyds Bank | 24:R15 | Bank Interest | 9/12/2024 | BACS | £59.45 | £0.00 | £59.45 | | |
| Lloyds Bank | 24:R16 | Bank Interest | 9/1/2025 | BACS | £58.40 | £0.00 | £58.40 | | |
| | | | | **TOTAL** | **£117.85** | **£0.00** | **£117.85** | | |

**Payments**

| Name | Invoice no | Details | Payment date | Method | Net Amount | VAT | Total | Notes | Minute agreed |
|---|---|---|---|---|---|---|---|---|---|
| Corporate Cleaning Services | 24:115 | Dog Bin and Farleigh Green Collections Dec 24 | 14/1/2025 | BACS | £140.00 | £0.00 | £140.00 | | |
| CPS Grounds | 24:116 | Grounds Maintenance-field- Jan 25 (S106) | 14/1/2025 | BACS | £311.87 | £62.37 | £374.24 | | |
| HP Instant Ink | 24:117 | Printer ink cartridge | 11/1/2025 | DD | £4.57 | £0.92 | £5.49 | | |
| Google Workspace | 24:118 | Google Workspace 1-30 Dec 24 | 8/1/2025 | DD | £8.40 | £0.00 | £8.40 | | |
| Helen Nelson | 24:119 | Clerk's Salary Jan 25 | 2/1/2025 | BACS | [redacted] | | | | |
| VO Salary | 24:120 | Jan 25 (Dec hrs) | 14/1/2025 | BACS | | | | | |
| Tesco Mobile | 24:121 | Monthly charge for phone | 22/1/2025 | DD | £7.00 | £0.00 | £7.00 | | |
| The FA Bartlett Tree Expert Co. Ltd | 24:113 | Tree survey - Farleigh Green | 14/1/2025 | BACS | £600.00 | £120.00 | £720.00 | | |
| ALCA | 24:114 | New Councillors course - PS | 14/1/2025 | BACS | £45.00 | £0.00 | £45.00 | | |
| GB Sport & Leisure | 24:122 | Playground inspection including table tennis area | 14/1/2025 | BACS | £32.00 | £6.40 | £38.40 | | |
| | | | | **TOTAL** | **£2,315.25** | **£189.69** | **£2,504.94** | | |

**Transfers Commercial Instant Access Account to Treasurer's Account**

| Details | Date transferred | Amount | Notes |
|---|---|---|---|
| Transfer from Lloyds savings to Lloyds Current Acc | 30/12/2024 | 17000 | |
| Transfer from Lloyds Current Acc To Charity bank | 02/01/2025 | 17000 | |
| For bills | 08/01/2025 | 2500 | |
| | | **TOTAL** | **£36,500.00** |

**Invoices out**

| Name | Invoice no | Details | Invoice sent | Due date | Net Amount | VAT | Total | Notes |
|---|---|---|---|---|---|---|---|---|