FLAX BOURTON PARISH COUNCIL

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To: Members of the Council

You are summoned to attend the **Parish Council Meeting** to be held on **Monday 14th April 2025** commencing at **7:30pm** in the **Hall** at **Flax Bourton Primary School** to consider the business set out in this Agenda.

Helen Nelson
Parish Clerk
7th April 2025

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

001(25) **Apologies and Reasons for Absence**

002(25) **Declarations of interests from members regarding the Agenda**

003(25) **Councillor Co-option**
To consider co-option of current applications.

004(25) **Public Forum Session**
15 minutes will be allowed for questions and comments from members of the public. (*Please raise your hand and wait for the Chair to give permission for you to speak and then clearly state your name*).

005(25) **Minutes for Approval**
To approve and sign the minutes of the Annual Meeting of the Parish Council held on 10th March 2025.

006(25) **Finance**

a) To ratify payments made since last meeting on 10th March 2025.
b) To review VO's salary
c) To acknowledge the new monthly Lloyds service charge of £4.25
d) To acknowledge the increase in HP Ink monthly charge to £6.49 per month
e) To acknowledge the reduction in savings rate from 3.04% to 2.94% with Charity Bank with effect from 17th April 2025
f) To approve the Internal Audit Arrangements
g) To receive an update on the Annual Governance & Accountability Return 2024-2025 and confirm that there are no conflicts of interest
h) To approve the monthly accounts statement, Bank Reconciliation, Payment and Receipts Schedule, quarterly budget report, and new invoices for payment.

007(25) **Planning**
To receive and comment on planning application/s as Support, Object or Neutral:

a) 25/P/0640/FUH – 4 Rosemount Road, Flax Bourton, BS48 1UQ
Demolition of the existing rear conservatory and proposed erection of a replacement flat roof single storey rear extension.

b) 25/P/0651/HHPA - 2 Orchard Cottages, Station Road, Flax Bourton, BS48 1UF
Prior approval request for the erection of a single storey rear extension with a pitched roof that would 1) extend beyond the rear wall of the original house by 5.20 metres; 2) have a maximum height of 3.65 metres and 3) have eaves that are 2.70 metres high.

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008(25) **North Somerset Council Local Plan 2039/40**
To receive an update.

009(25) **North Somerset Council's Bus Service Improvement Plan**
To receive an update.

010(25) **Biodiversity Duty**
To receive an update from Cllr Andersson

011(25) **Flooding**
To receive an update from Cllr Coombs.

012(25) **Flax Bourton Hub**
To receive an update from Cllr Coombs.

013(25) **Farleigh Green playing fields and playground**
To receive an update from Cllr Coombs

014(25) **Highways**

a) **A370 Safety Scheme** – To receive an update from Cllr Coombs
b) **Pavements and Footpaths** – To receive an update
c) **Public Rights of Way** – To receive an update
d) **Stancombe Lane waste bin** – To receive an update
e) **Belmont Crossroads signage** – To receive an update
f) **Safe route to school** – To discuss the route to school
g) **Community land** – To receive an update
h) **Request for parking restrictions** at Parsons Mead junction
i) **Parish boundary sign** - To receive an update

015(25) **Quarry (Tarmac)**
To receive an update from Cllr Coombs.

016(25) **Defibrillator**
To approve purchase of a defibrillator and installation costs for Post Office Lane.

017(25) **Clerk's Report**
To note the Clerk's Report.

018(25) **To review policies and procedures**
To review and adopt the new Financial Regulations, Standing Orders, Risk Register, the asset register and data protection policy. To agree to continue to review other policies and procedures gradually throughout the year.

019(25) **Community Governance Review 2025**

020(25) **Date of the next Meeting**
To note the date of the next **Parish Council Meeting** as to be held on **12th May 2025** in the **Hall** at **Flax Bourton Primary School** at **7:30pm**.

021(25) **Confidential matters**
Public asked to leave the room.