FLAX BOURTON PARISH COUNCIL

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To: Members of the Council

You are summoned to attend the **Annual Meeting of Flax Bourton Parish Council** to be held on **Monday 12th May 2025** commencing at **7:30pm** in the **Hall** at **Flax Bourton Primary School** to consider the business set out in this Agenda.

Helen Nelson
Parish Clerk
6th May 2025

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

022(25) **Nomination of a temporary Chair for today's meeting, 12th May 2025**
To nominate and vote in a temporary Chair for this meeting, in the absence of the current Chair.

023(25) **Election of Chair for the year 2025/26**
To elect the Chair for the year 2025/26.

024(25) **Apologies and Reasons for Absence**

025 (25) **Register of Member's Interests**
To receive any amendments to the Registers of Members' Interests forms.

026(25) **Declarations of interests from members regarding the Agenda**

027(25) **Councillor Co-option**

028(25) **Public Forum Session**
15 minutes will be allowed for questions and comments from members of the public. (*Please raise your hand and wait for the Chair to give permission for you to speak and then clearly state your name*).

029(25) **Minutes for Approval**
To approve and sign the minutes of the Parish Council Meeting held on 14th April 2025.

030(25) **Finance**

a) To ratify payments made since last meeting on 14th April 2025
b) **Annual Governance & Accountability Return 2024-2025**:
   i. To receive and review the Annual Internal Audit Report
   ii. To approve and sign the Annual Governance Statement
   iii. To approve and sign the Accounting Statements
   iv. To note the dates for the Exercise of Public Rights
   v. To consider the draft Explanation of Variances
c) To receive and agree the renewal insurance documents for 2025-26 for the Village Hall
d) To approve the monthly accounts statement, Bank Reconciliation, Payment and Receipts Schedule, quarterly budget report and new invoices for payment.

031(25) **Planning**
To receive and comment on planning application/s as Support, Object or Neutral:
a) **25/P/0725/TPO - North Somerset Show Ground, Bristol Road, Wraxall**

T0262 - English Oak (Quercus robur) Reduce the end-weight of the hyper extended branch in the south-eastern aspect of the crown by approximately 10-20%. Remove any unsafe deadwood. T0260 - European Ash (Fraxinus excelsior) (MEWP)to perform coronet cuts to mimic natural fracture pruning, remove all branches, leaving the main stem as a standing habitat monolith.

032(25) **North Somerset Council Local Plan 2039/40**
To receive an update.

033(25) **North Somerset Council's Bus Service Improvement Plan (BSIP)**
To receive an update.

034(25) **Biodiversity Duty**
To receive an update.

035(25) **Flooding**
To receive an update.

036(25) **Flax Bourton Hub**
To receive an update.

037(25) **Farleigh Green playing fields and playground**
No update.

038(25) **Highways**

a) **A370 Safety Scheme** – To receive an update
b) **Pavements and Footpaths** – To receive an update
c) **Public Rights of Way** – To receive an update
d) **Stancombe Lane waste bin** – To receive an update
e) **Belmont crossroads signage** – To receive an update
f) **Safe route to school** – To receive an update
g) **Community Land** – To receive an update
h) **Request for parking restrictions** – To receive an update
i) **Parish Boundary sign** – To receive an update

039(25) **Quarry (Tarmac)**
To receive an update from Cllr Coombs.

040(25) **Defibrillator**
To receive an update from Cllr Andersson

041(25) **Clerk's Report**
To note the Clerk's Report.

042(25) **Policies and Procedures**
To agree to continue to review policies and procedures gradually throughout the year.

043(25) **Community Governance Review 2025**

044(25) **Date of the next Meeting**
To note the date of the next **Parish Council Meeting** as to be held on **Monday 9th June 2025** in the **Hall** at **Flax Bourton Primary School** at **7:30pm**