Flax Bourton Parish Council

Minutes of the Parish Council Meeting held on 30th June 2025 commencing at 7:30pm in the Hall at Flax Bourton Primary School

Those present were noted as Councillors: Coombs, Crawford and Seaver
Also present Mrs H Nelson (Parish Clerk)

065(25) **Apologies and Reasons for Absence**
District Councillor Waite sent her apologies. Cllr Andersson also sent her apologies due to holiday.

066(25) **Declarations of interests from members regarding the Agenda**
Declaration of non-pecuniary interest as Trustee of the Flax Bourton Hub Charitable Incorporated Organisation (CIO) by Cllr Coombs.

067(25) **Councillor Co-option**
Recruitment of Councillors needs to be focused on in September highlighting what the Parish Council has achieved and ideally hosting an event in October.
Action: Clerk to contact Hub and reserve some weekend dates in early October

068(25) **Public Forum Session**

069(25) **Minutes for Approval**
It was resolved to approve and sign the minutes of the Parish Council Meeting held on 9th June 2025.

070(25) **Finance and Personnel**

a) There are no payments to be ratified since the last meeting on 9th June 2025.
b) A possibility of a contribution towards a river survey was discussed

Action: Clerk to contact member of public asking for the survey boundaries and what the survey might show.

c) The increase in the cost of HP ink to £6.49 per month was acknowledged
d) **It was resolved** to approve the new invoices totalling £1016.62 for online payment. The Bank Reconciliation, monthly accounts statement, quarterly budget report and the Payments and Receipts Schedule were also **received and authorised**.

071(25) **Planning**
To receive and comment on planning application/s as Support, Object or Neutral:

a) 25/P/1119/FUL, Farleigh Church, Old Weston Road, Flax Bourton
Proposed installation of 19no. solar panels on the roof space above the existing sky lights to the south-west elevation and 12no. solar panels across the additional south-west elevation of the roof to maximise renewable energy generation.
Action: Clerk to comment as neutral

b) 25/P/1120/LBC, Farleigh Church, Old Weston Road, Flax Bourton
Listed building consent for the proposed installation of 19no. solar panels on the roof space above the existing sky lights to the south-west elevation and 12no. solar panels across the additional south-west elevation of the roof to maximise renewable energy generation.
Action: Clerk to comment as neutral

The Council have concerns over a property which appears to have had significant structural changes (Grange Farm House on the A370).

Action: Clerk to contact enforcement officer to enquire whether proposals meet planning requirements.

Chair …… **Date**……

072(25) **North Somerset Council Local Plan 2039/40**

The plan hasn't changed on the whole.

073(25) **North Somerset Council's Bus Service Improvement Plan (BSIP)**

The request from Backwell Parish Council was discussed. Backwell Parish Council oppose the bus lane approaching the crossroads which will require movement of the bus stop to outside the Post Office. Councillors were concerned this will require school children to access the new position outside the Post Office requiring them to cross at the crossroads. They are supportive of bus GPS priority. Flax Bourton Parish Council are supportive of Backwell Parish Council's position.

Action: Clerk to contact Backwell Parish Council confirming we are supportive of them and we will contact North somerset Council, copying them in.

074(25) **Biodiversity Duty**

075(25) **Flooding**

The works to fix the culvert are due to go ahead over the summer.

076(25) **Flax Bourton Hub**

The works to the hip will go ahead over the summer. The Council are progressing the external toilet and are awaiting building regulation drawings from an architect.

Action: Cllr Coombs to send details to Cllr Seaver

077(25) **Farleigh Green playing fields and playground**

The Clerk has asked GB Sport if replacement of a small cap and a wooden pillar in the playground is necessary and if so whether they could provide a quote. The Clerk has concern regarding branches overhanging play equipment. Cllr Seaver will send a poll out to residents to choose a replacement tree for the Common Lime. The Tree officer has recommended a Fastigiate Oak.

Action: The Clerk will reread the tree survey and contact the tree surveyor for further advice

Action: Cllr Seaver to send a poll to residents regarding choice of tree

078(25) **Highways**

a) **A370 Safety Scheme** – no progress
b) **Pavements and Footpaths** –the siding out has still not been finalised. Jon Deal from NSEC will make contact when he is in the area.
c) **Public Rights of Way** –no update
d) **Stancombe Lane waste bin** –no update
e) **Safe route to school** –the siding out has not been done to the Council's satisfaction.
f) **Community Land –** it was suggested that a separate Trust or community group be set up to manage the community land if it is taken on. The Governors and the Headmaster of Flax Bourton Primary School have been contacted about the community land and they are supportive of the Parish Council going ahead with leasing the land.
g) **Parish Boundary sign and gateway signs** – the Clerk has received a quote for replacement of two small gateway signs from NSC. Centregreat will also send through a quote. Centregreat will look for the large Parish boundary sign at the depot.
h) **Email from resident with sign proposals** – The Parish Council received an email from a resident with sign proposals (a pedestrian sign in Station Road and animal crossing signs). The showground has been contacted regarding a permissive path which could solve any pedestrian issues. The Council will wait

Chair …… **Date**……

to hear back from the showground before making any decisions regarding the requested signs.
Action: Clerk to contact resident with an update.

i) **Discuss request for rerouting of cycle path away from Farleigh Green in Flax Bourton** – the Council have had a request from a resident in Farleigh green to reroute the cycle path around the outer road of Farleigh Green. The current route has no dedicated pavement and cyclists have been known to cycle diagonally across the playing fields. The Council will ask North Somerset to consider it through the One Front Door policy.
Action: Clerk to send request for a review through NSC's One Front Door policy.

079(25) **Quarry (Tarmac)**
No update.

080(25) **Defibrillator**
The Clerk and Cllr Coombs met with Centregreat at the location for the defibrillator on the Post Office Lane junction to determine where the defibrillator should be placed. It will be placed near the noticeboards.
Action: Clerk to order the defibrillator.

081(25) **Clerk's Report**
The Clerk's report was noted.

082(25) **Community Governance Review 2025**
There's a report due in July.

083(25) **Community Response Team**
The email regarding the CRT was discussed.
Action: Clerk to contact the Community Response Team confirm that the Council we will not be expressing an interest.

084(25) **Correspondence regarding river survey**

085(25) **Date of the next Meeting**
Date of the next **Parish Council Meeting is** to be held on **8th September 2025** in the **Hall** at **Flax Bourton Primary School** at **7:30pm**.

Meeting ended at 9:14pm

Chair …… **Date**……

FLAX BOURTON PARISH COUNCIL

PAYMENT SCHEDULE: PAYMENTS & RECEIPTS FOR 30 June 2025

Receipts

Name	Receipt no	Details	Date received	Method	Net Amount	VAT	Total	Notes	Minute agreed
Lloyds Bank	25:R09	Interest	9/6/2025	BACS	£42.11	£0.00	£42.11		
				TOTAL	**£42.11**	**£0.00**	**£42.11**		

Payments

Name	Invoice no	Details	Payment date	Method	Net Amount	VAT	Total	Notes	Minute agreed
HP Instant Ink	25:44	Printer ink cartridge	13/7/2025	DD	£5.41	£1.08	£6.49		
Google Workspace	25:43	Google Workspace 1-30 June 25	8/7/2025	DD	£8.40	£0.00	£8.40		
Helen Nelson	25:39	Clerk's Salary June 25	30/6/2025	BACS	[redacted]				
Tesco Mobile	25:42	Monthly charge for phone	22/7/2025	DD	£7.48	£0.00	£7.48		
Lloyds Bank plc	25:41	Monthly Service charge	17/6/2025	DD	£4.25	£0.00	£4.25		
				TOTAL	**£1,015.54**	**£1.08**	**£1,016.62**		

Transfers Commercial Instant Access Account to Treasurer's Account

Details	Date transferred	Amount	Notes
For bills			
		TOTAL	**£0.00**

Invoices out

Name	Invoice no	Details	Invoice sent	Due date	Net Amount	VAT	Total	Notes