FLAX BOURTON PARISH COUNCIL

EMAIL: clerk@flaxbourtonparishcouncil.co.uk **T:** 07763 031435 **Website:** www.flaxbourtonparishcouncil.co.uk

To: Members of the Council

You are summoned to attend the **Annual Meeting of the Parish Council** to be held on **Monday 11th May 2026** commencing at **7:30pm** in the **Hall** at **Flax Bourton Hub** to consider the business set out in this Agenda.

Helen Nelson
Parish Clerk
4th May 2026

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

022(26) **Election of Chair for the year 2026/27**
To elect the Chair for the year 2026/27.

023(26) **Apologies and Reasons for Absence**

024(26) **Register of Member's Interests**
To receive any amendments to the Registers of Members' Interests forms.

025(26) **Declarations of interests from members regarding the Agenda**

026(26) **Public Forum Session**
15 minutes will be allowed for questions and comments from members of the public. (*Please raise your hand and wait for the Chair to give permission for you to speak and then clearly state your name*).

027(26) **Councillor Co-option**
To consider any applications for co-option.

028(26) **Minutes for Approval**
To approve and sign the minutes of the Meeting of the Parish Council held on 13th April 2026.

029(26) **Finance and Personnel**

a) To ratify payments made since last meeting on 13th April 2026.
b) **Annual Governance & Accountability Return 2025-2026**:
   i. To receive and review the Annual Internal Audit Report
   ii. To approve and sign the Annual Governance Statement
   iii. To approve and sign the Accounting Statements
   iv. To note the dates for the Exercise of Public Rights
   v. To consider the draft Explanation of Variances
c) To agree an insurance quote for 2026-27
d) To approve the Clerk's salary review
e) To approve the monthly accounts statement, Bank Reconciliation, Payment and Receipts Schedule, quarterly budget report and new invoices for payment.

030(26) **Planning**
To receive and comment on planning application/s as Support, Object or Neutral:

a) 26/P/0613/FUH - 22 Rosemount Road, Flax Bourton, BS48 1UQ
Proposed erection of a part single, part double storey rear extension following demolition of existing kitchen extension.

b) 26/P/0735/TPO - 2 The Grange, Flax Bourton, BS48 3QH
Trees identified with individual numbers attached to each tree. A full description of the work

required either to Fell or provide maintenance by reducing limbs etc. In many cases individual trees cannot be matched to trees specified in the TPO as the TPO refers to areas with a number of trees and species enclosed. In each case the tree is identified by number assigned, its species and location on the site.

c) Airport consultation

Hybrid planning application (full and outline elements) with Environmental Statement for the expansion of Bristol Airport to enable a throughput of 15 million passengers per annum, operating within a rolling 12-month cap of 99,931 air transport movements and 4,974-night flights between the hours of 23:30 and 06:00.

031(26) **North Somerset Council's Bus Service Improvement Plan (BSIP)**

To receive an update.

032(26) **Flax Bourton Hub**

To receive an update on the external WC.

033(26) **Farleigh Green playing fields and playground**

To discuss private events on the playing fields and to agree a policy.

034(26) **Highways**

a) **A370 Safety Scheme** – To receive an update from Cllr Coombs
b) **Pavements and Footpaths** – To receive an update
c) **Public Rights of Way** – To receive an update
d) **Stancombe Lane waste bin** – To receive an update
e) **Community Land** –to receive an update
f) **Parish boundary sign and gateway signs** - To receive an update
g) **Station Road -** pedestrian and safety concerns
h) **Village trough and east end sign opposite Jubilee Inn**

035(26) **Quarry (Tarmac)**

To receive an update from Cllr Coombs.

036(26) **Assertion 10 (AGAR 2025/26) Digital and Data Compliance**

037(26) **Clerk's Report**

To note the Clerk's Report.

038(26) **Date of the next Meeting**

To note the date of the next **Parish Council Meeting** as to be held on **8th June 2026** in the **Hall** at **Flax Bourton Hub** at **7:30pm**.